

Foresthill Union School District

JOB DESCRIPTION SCHOOL PSYCHOLOGIST

Summary

The School Psychologist, under the direction of the Superintendent or designee, provides a program and instruction to promote cognitive, academic, communications, language, social, and physical development for students with cognitive disabilities.

Essential Functions

- Assess intellectual and educational characteristics of children
- Administer and interpret the results of individual psychological tests
- Screen students and accept referrals for evaluation
- Diagnose and program instruction for individual learners
- Provide instruction to individuals and groups of students
- Plan, administer, and interpret student evaluations
- Prepare written reports as required; make recommendations regarding educational and psychological remediation for exceptional children including placement in special programs or classes; develop and maintain positive working relationships with parents, guardians, and staff
- Meet as appropriate to review student progress and update individual educational records; work closely with members of the staff to develop and maintain curriculum and standards
- Coordinate student transition plans; work cooperatively with staff and outside agencies to facilitate delivery of student services
- Provide services as required to pre-school children
- Participate in professional growth activities; schedule individual and group therapy programs in accordance with needs specified in IEPs
- Provide training, direction and supervision to staff, parents, guardians and community members
- Recommend appropriate environmental modifications to facilitate student needs
- Requisition program materials through the District staff
- Maintain and submit attendance accounting records as required
- Maintain currency of required certifications and credentials; comply with all rules and regulations including but not limited to those set forth in the California Education Code, Title V, and District/School Policies and Procedures
- Perform other duties as required

Required Knowledge, Skills and Abilities

Knowledge of subject area and current instructional methodologies, technologies, and techniques associated with school psychology.

Ability to teach students in a variety of academic levels and ages; work effectively and cooperatively with parents, guardians, community, and staff; function as a fully empowered member of the Foresthill Union School District team.

Skills in administration, analysis, and interpretation using an array of assessment and diagnostic tools.

Qualifications

- California Pupil Personnel Services-School Psychologist credential
- At least two years experience as a School Psychologist or equivalent
- Current Adult and Child CPR / First Aid Certification Card

Special Requirements

- Valid California driver's license
- Criminal Justice Fingerprint/Background Clearance

Physical Demands

- Lift, carry, push or pull items with a strength factor of up to 40 pounds
- Mobility sufficient to move about, stand, and/or sit for extended periods, and access all locations in the work environment
- Flexibility and strength to reach with hands and arms, reach above shoulder level as necessary and, be able to bend and stoop
- Manual dexterity to appropriately control and manipulate objects, materials, and equipment used on the job, including telephone and computer

FLSA Status: Exempt

Employee Group: Certificated Management

Contract Days: 192 days

Salary Grade: Management/Confidential Salary Schedule

Supervisor: Superintendent

The information contained in this job description is for compliance with the American Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties, and additional duties may be assigned.

Board Approved: 04/12/2021